TRAauctions.com
Buyer FAQ
How to Register with Total Resource Auctions – Licensed Buyer:

- Click “Need to Register?”
- If you are registered with Auction Access, select Yes & click Next
- Not registered with Auction Access, no problem, click the Auction Access tab on the home page for more details. Also See page 9.

- Enter the last 4 digits of your SSN or government ID
  - If you do not know the government ID you used to register with Auction Access, please call 1.800.665.2133
- Enter your individual Auction Access number
- Click Next

- Enter your desired username, password, confirm password, first and last name, and email address
- You will receive a registration confirmation email
- You must have access to that email account to proceed
How to Register With Total Resource Auctions – Public Buyer:

- Click “Need to Register?”

- Select No and click Next

- Enter any existing User Names & Passwords you have at the local facilities to combine into one account

- Click Next

- If you are not currently registered as a public buyer at a local facility, you are required to register locally prior to registering online

- You can use the locations tab on the home page to find the location closest to you
How to Retrieve a User Name and/or Password:

- To retrieve a lost user name or password, click **Forgot User Name/Password?**

  - Enter your email address to recover your user name
  - or-
  - Enter your user name to retrieve your password

You will see the message **An email has been sent to your account** once you enter a valid email address or user name.
How to Use Vehicle Search on the Home Page:

- Enter the Year and Make – the Model, State, and Location are optional
- Select Sale Only inventory, All Inventory, or Buy It Now inventory
- Click Search

The Search Results page allows you to browse the inventory, place a proxy bid, add a vehicle to your watch list, buy a vehicle using Buy Now, or enter a sale

- Each column can be sorted by clicking on the orange arrows next to each header
- Also available is the ability to Print, Export to Excel, and Refresh the vehicles list
  - You can find these options in the top right corner of the sale list
**How to Email/Print Photos and Vehicle Information:**

- From the Search Results page shown on the bottom of page 5, click anywhere on the row of the vehicle you need more information on.

- For numbers 1 and 2, once you click on the Copy link, you get this message.

- For number 3, if the user clicks on Share This Vehicle Information and is not logged in, they will get this screen.

- If the user is logged in, they get this screen.

- For number 4, click on Export to PDF to open a PDF document.
  - *This is an easy way to print photos*
How to Print a Sale List – Navigating the Sale Calendar:

- Click on the Calendar tab
- Select the Region, State, and/or Yards drop down menus to narrow down the results
- Choose the sale day you would like to view

- Click on the sale you would like to view

- To sort, click on any column header
- Click Buy Now to buy the vehicle prior to the sale
- Click Proxy Bid to place a proxy bid
- Click Watch to add a vehicle to your watch list

→ Indicates the vehicle is Drivable

→ Indicates the vehicle Runs
How to Enter a Sale – Navigating the Locations Tab:

- Click on the Locations tab
- Select a location to view more information

P ➔ Indicates a Public Sale

Click Enter Sale to view the live sale
Click on a column header to sort the list
How to Purchase Vehicles from AL 95 TRA Locations (Auction Access):

- In order to purchase vehicles online at all TRA locations, you must be registered with Auction Access
  - State specific requirements still apply
- Click on the Auction Access button on trauctions.com and follow the prompts -or- go to [www.auctionaccess.com](http://www.auctionaccess.com) and sign up there

NEXT STEP

- If you are already registered on trauctions.com, call (877) 673-4274 and ask the customer service representative to update your profile with your Auction Access number (ex: 100001234)
- If you are not currently registered with trauctions.com, follow the “How to Register with Total Resource Auctions-Licensed Buyer” instructions on Page 2
My TRA – Saved Searches, Vehicles I’m Watching, Won Vehicles, Lost Vehicles, Proxy Bids

- Click on the My TRA tab to view your Saved Searches, your Watch list, Won Vehicles, Lost Vehicles, and proxy Bids

- On the Won Vehicles tab, change the date range to view past purchases
- Uncheck the Mine only box to view all vehicles purchased by your company (if applicable)
- Click Submit
How to Print a Buyer Statement:

- To print your Buyer Statement, sign in, go to My TRA, then Won Vehicles
- Next, select a company (if applicable)

- Click on View Buyer Statement

- This box may pop up
- Select Open with or Save File
- Click OK

Buyer Statement

Total Resource Auctions - MountainWest
8300 Blakeland Drive 200 W, Littleton, CO, 80125
**Special Website Requirements:**

- Traauctions.com performs best when using Internet Explorer version 7 or higher – [Click here to download Internet Explorer](#)
- Adobe Flash player is required to utilize all of the functionality trauctions.com has to offer – [Click here to download Adobe Flash player](#)
- Access to a valid email address is required to receive the welcome email after you register – [Click here to sign up for a free Gmail account](#)
- Add webmaster@trauctions.com to the safe sender list in your email to ensure the welcome email doesn’t get caught in your spam/junk folder

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**How to Navigate the Settings Tab: Change/Update your User Information:**

- Click on the Settings Tab to update/change your personal information including Username, Password, Display Name, Email Address, and Physical Address
Wiring Breakdown by Region

Please scroll down to view the wire information per region.

TRA Great Lakes Region – US Wiring Information
These wiring instructions are ONLY for the locations listed below:

☐ Flint, Michigan

Bank Name: Wells Fargo
Account Number: 4942410465
Routing Number: 121000248
Business Address:
Manheim Remarketing
4109 Holiday Drive
Flint, MI 48507

Please be aware that we do NOT accept wires from 3rd parties. They will be rejected. The funds must come directly from the dealer that bid on the vehicle. We ask that you please include your buyer number or the stock number in the transaction.

It takes a minimum of 2-4 banking hours for a wire transfer to go through and to credit the business account.

You must contact us at (810) 341-1600 to verify funds have been received by the bank. Do not send a driver to the auction until this has been done. Thank you.
TRA Great Lakes Region – International Wiring Information

These wiring instructions are ONLY for the locations listed below:

Flint, Michigan

Bank Name: Wells Fargo
Account Number: 4942410465
Routing Number: 121000248
Swift Code: WFBFIUS6S or WFBFIUS6SXXX

Business Address:
Manheim Remarketing
4109 Holiday Drive
Flint, MI 48507

Please be aware that we do NOT accept wires from 3rd parties. They will be rejected. The funds must come directly from the dealer that bid on the vehicle. We ask that you please include your buyer number or the stock number in the transaction.

It takes a minimum of 2-4 banking hours for a wire transfer to go through and to credit the business account.

You must contact us at (810) 341-1600 to verify funds have been received by the bank. Do not send a driver to the auction until this has been done. Thank you.
TRA Midwest Region – US Wiring Information

These wiring instructions are ONLY for the locations listed below:

- Kansas City, Missouri
- Milwaukee, Wisconsin
- Minneapolis, Minnesota
- Northstar, Minnesota
- Omaha, Nebraska
- Springfield, Missouri
- St. Louis, Missouri
- Tulsa, Oklahoma

Bank Name: Bank of America
Bank Address: 1655 Grant St Concord, CA 94520
Account Number: 4426533924
Routing Number: 026009593

Please use the above account information for wire transfers only. Do not deposit money directly into our account. Deposits take longer for us to process and may delay availability of items purchased.

Instrucciones para enviar una Transferencia de Banco
Nombre del Banco: Bank of America
Direccion: 1655 Grant Street
Concord, CA 94520
Numero de cuenta: 4426533924
Numero de ruta: 026009593

Para evitar una tardanza en recibir las unidades que compro, por favor de enviar una Transferencia de Banco. Le pedimos que no deposita el dinero directamente a nuestra cuenta.
TRA Midwest Region – International Wiring Information

These wiring instructions are ONLY for the locations listed below:

- Kansas City, Missouri
- Milwaukee, Wisconsin
- Minneapolis, Minnesota
- Northstar, Minnesota
- Omaha, Nebraska
- Springfield, Missouri
- St. Louis, Missouri
- Tulsa, Oklahoma

Bank Name: Bank of America
Bank Address: 1655 Grant St Concord, CA 94520
Account Number: 4426533924
Routing Number: 026009593
Swift Code: BOFAUS3N

Please use the above account information for wire transfers only. Do not deposit money directly into our account. Deposits take longer for us to process and may delay availability of items purchased.

Instrucciones para enviar una Transferencia de Banco
Nombre del Banco: Bank of America
Direccion: 1655 Grant Street
Concord, CA 94520
Numero de cuenta: 4426533924
Numero de ruta: 026009593
Codigo Swift: BOFAUS3N

Para evitar una tardanza en recibir las unidades que compro, por favor de enviar una Transferencia de Banco. Le pedimos que no deposita el dinero directamente a nuestra cuenta.
TRA Mountain West Region – US Wiring Information

These wiring instructions are ONLY for the locations listed below:

- Casper, Wyoming
- Littleton, Colorado
- Salt Lake City, UT

Bank Name: Wells Fargo Funding Account
Account Number: 4121693048
Routing Number: 121000248

The following notes must accompany the wire:

- “For Further Credit to & Advice”: Total Resource Auctions-Denver
- “Receiving bank is to immediately notify payee of incoming wire” at 303-470-5511 X 8304 or Accounting department
- Your Company Name and Buyer Number for proper credit to your account

If you are paying for specific vehicles, be sure to fax our Accounting Department a list of the stock numbers you are paying for in your wire. The fax number is 303-395-8325.

To help you get your wire out in time, we are in the Mountain Daylight Time Zone.
TRA Mountain West Region – International Wiring Instructions

These wiring instructions are ONLY for the locations listed below:

- Casper, Wyoming
- Littleton, Colorado
- Salt Lake City, UT

Bank Name: Wells Fargo Funding Account
Account Number: 4121693048
Routing Number: 121000248
Swift Code: WFBIUS6S

The following notes must accompany the wire:

- “For Further Credit to & Advice”: Total Resource Auctions-Denver
- “Receiving bank is to immediately notify payee of incoming wire” at 303-470-5511 X 8304 or Accounting department
- Your Company Name and Buyer Number for proper credit to your account

If you are paying for specific vehicles, be sure to fax our Accounting Department a list of the stock numbers you are paying for in your wire. The fax number is 303-395-8325.

To help you get your wire out in time, we are in the Mountain Daylight Time Zone.
TRA Southeast Region – US Wiring Information
These wiring instructions are ONLY for the locations listed below:
☐ Birmingham, Alabama

Bank Name: Wells Fargo
Bank Address: 191 Peachtree St, NE Atlanta, GA 30303
Account Number: 2000042907172
Routing Number: 121000248

Please send an email to Tina.Turner@manheim.com with cc to Cathy.Mcfarland@manheim.com indicating a wire transfer was made so we can ensure that the amount is credited to your account correctly. Please include your TRA Buyer ID on all correspondence.

To ensure Manheim protects the integrity of its financial processes and the customers we serve, Manheim is unable to accept third party funds, whether by check or electronic (ACH or wire) means. We apologize for any inconvenience; however, we hope you can understand that this policy ensures we continue to meet our legal obligations to our business and our customers.
TRA Southwest Region – US Wiring Information
These wiring instructions are ONLY for the locations listed below:

- Phoenix, Arizona
- Tucson, Arizona

Bank Name: Bank of America (account is a Texas IDS Account)
Account Number: 004426533940
Routing Number: 026009593
Please include your buyer number when sending a wire transfer.

If there are any problems, please contact:
Twanda Toms – Bank of America, Dedicated Service Director
Phone 888-715-1000 ext. 35481 | dedicatedsouthtwo@bankofamerica.com

Nearest Bank of America Banking Centers to TRA Tucson:
2080 W. Ina Road. Tucson, AZ 85704
7130 N. Oracle Road. Tucson, AZ 85704
595 E Wetmore Road. Tucson, AZ 85705
TRA Southwest Region – International Wiring Information

These wiring instructions are ONLY for the locations listed below:

- Phoenix, Arizona
- Tucson, Arizona

Bank Name: Bank of America (account is a Texas IDS Account)
Bank Address: 9000 Southside Blvd Jacksonville, FL 32256
Account Number: 004426533940
Routing Number: 026009593
Swift Code: BOFAUS3N

Please include your buyer number when sending a wire transfer.

If there are any problems, please contact:
Twanda Toms – Bank of America, Dedicated Service Director
Phone 888-715-1000 ext. 35481 | dedicatedsouthtwo@bankofamerica.com

Nearest Bank of America Banking Centers to TRA Tucson:
2080 W. Ina Road. Tucson, AZ 85704
7130 N. Oracle Road. Tucson, AZ 85704
595 E Wetmore Road. Tucson, AZ 85705